

OPENING OF SCHOOL INFORMATION

STUDENT HEALTH & EMERGENCY FORM

We understand completing this form is time consuming but in an emergency all information is vital. The form must be completed for every student and brought to school **on the first day**. The form provides information to the school nurse and main office. It lists authorized individuals for dismissal during school hours, and dismissal parent pick-up and contact in the event of an emergency. When this information changes, we ask that you contact the school office to update this information.

Also note, in an emergency dismissal due to weather, districts will notify school for early pick up. In this case, you will be notified at the telephone numbers you have registered with Honeywell for High Importance notification. This notification will direct you to call the school with instructions if you DO NOT want your child to return home early by bus if your child is a busser. Please call, as well, if you wish to change from pick up or aftercare to the early bus. No call indicates we follow your regular dismissal instructions for the day: If a busser the student goes home on the early bus, if aftercare the student will stay for aftercare, if pick up the student stays until they are picked up at regular dismissal.

SCHOOL BUS TRANSPORTATION

Bus passes will be mailed to you. Many districts will notify parents on the last week of August. If your address has changed since the end of the school year please contact the school office, 732-349-2355, X2002.

During the first weeks of school do not become alarmed if children are not picked up on time. Most drivers are new and it will take them a week or so to regulate their routes. We would also ask parents not to pick up their children the first week of school for dental, doctor appointments, etc. Until the children learn to locate their buses extra cars complicate matters. Please be understanding of this request.

MORNING ARRIVAL FOR SEPTEMBER 7 AND SEPTEMBER 8

On the first two days of school, September 7 & 8, weather permitting, students (Grades 1-8) will assemble outside to meet their new classroom and teacher. In the event of inclement weather, students will go directly to their classroom. Kindergarten will be met at the church steps by their teachers and aides or inside church if the weather is inclement.

Following these two days and for the remainder of the school year, students will go directly into the school buildings from the buses and after being brought to school by car. The school corridors, stairwells, and parking lots are well monitored by school personnel. From 7:45 to 8:00 a.m. students go directly to their classroom. Prior to 7:45 a.m. bussed students who arrive go as follows:

Building A Classrooms

Students go directly to the cafeteria where they will be monitored by a teacher. The teacher releases the students to the classrooms by 7:45 a.m.

Building B Classrooms

Students in Grade 8 go directly to 8C. Students in Grade 7 go directly to 7B. Students in Grades 5C and all 6 go to 6A. Each room is monitored by a teacher. At 7:45 a.m. the students are released to go to their classrooms.

Kindergarten

Kindergarten students are met at the church entrance by K Teachers and Teaching Assistants and brought into the classrooms.

Pre – K

Pre-K students will be accompanied into the building by a parent/guardian

NON BUSING ARRIVAL/DEPARTURE PROCEDURES

Morning Drop Off

1. Hooper Avenue drive thru only for Grades 1-8. If you park you must remain parked until 8:05 a.m.
2. Terrace Avenue drop off beyond school property on Terrace Avenue or Conover, Grades 6-8. The Crossing Guard will cross the students safely at the intersection of Terrace and Conover.
3. Call school office for instructions if you plan on driving your Kindergarten student to school. Pre K parents will receive instructions at the August 28th orientation.

Afternoon Pick Up

Children are picked up at the bell tower. Please do not leave any of the campus parking areas until all of the buses have departed. Pre K parents will receive instructions at the August 28th orientation.

IMPORTANT INFORMATION FOR PRIMARY GRADES

In order to expedite students departure from school and to be sure your child is placed on the correct bus, each child in Kindergarten and grades one to three must wear a name tag for the first two/three weeks of school. This name tag will be included in the teacher's personal letter to the student. The student's name and grade with section will already be inscribed by the teacher. You are asked to complete the information with the bus or route # and the town in which you live. See underlined section below.

Example:	Mary Jones	Mary Jones	Mary Jones
	1A	1A	1A
	# _____	<u>#21, Brick</u>	<u>#23, Toms River</u>

Again, parent will insert the bus number and town the family resides in on the line provided. Please secure the name tag on a long string/yarn/ribbon to place over your child's neck to wear as a necklace.

CAFETERIA SERVICES

Lunch will be served the first week of school. Lunch payments can be made online at www.myschoolbucks.com, payments can be made during our Open House, September 6th in the cafeteria or funds can be brought to school on September 7th and 8th. Included in circulation is a form to be used when making advanced payments on lunch account at our Open House and/or on September 7th and 8th.

EXTENDED DAY PROGRAM

The Extended Day Program will commence on the first day of school, Wednesday, September 7th with After Care from 2:30 p.m. to 6:00 p.m. On late arrival days Beforecare will be available beginning at 6:30 a.m. Beforecare and Aftercare is located in the school cafeteria. The program is administered by Ms. Dishon. The daily operations are coordinated by Ms. Dishon and Ms. Hernon

To insure safety and proper supervision, all aftercare students must be enrolled the day prior to attendance by 2:30 p.m. The only exception will be weather emergency days. You will be able to make beforecare/aftercare arrangements for September 7th and 8th at the Open House in the school office.

UNIFORMS & APPEARANCE

All students Pre K – 8 are in full uniform on the first day of school. Skirts/kilts and jumpers must be AT THE KNEE. There are no exceptions to this rule. Boys in Grades 2-8 should wear a belt and pants must be worn on the waist, and all shirts, oxford and golf, are worn tucked in at the waist. NO SAGGING PANTS. If in the Standard Uniform, the school uniform shoe must be worn, K-8, all students, boys and girls. All socks must cover and go well over the entire ankle and up the leg at least one or two inches. These are typically called crew socks. Uniform shorts, skorts, and golf, shirts are optional. White sneakers with crew socks may be worn with the shorts/skorts only. Pre K students wear the gym uniform daily.

Boys may not wear earrings. Their hair length may not hang over the shirt collar, or into the eyes and must be one length overall, i.e. shaved on sides and longer on top is not permitted. Girls may wear one set of post earrings. Makeup and nail polish is not permitted. Fad hairdos and chemically treated hair is not permitted for all.

Gym attire is also purchased from Flynn & O'Hara. Sneakers must be predominantly white and worn with crew socks. Athletic socks of all lengths are not permitted.

Please refer to Parent/Student Handbook for detailed information.

ALL FORMS AND ADDITIONAL INFORMATION is located under the Parent/Student tab on the Home Page of the website.