



ST. JOSEPH GRADE SCHOOL

Present PreK (3) students entering PreK (4) Re-Enrollment Packet For the school year 2021-2022

Dear Parents and Guardians:

Saint Joseph Grade School is looking forward to another year of providing your child with an outstanding Catholic Pre- Kindergarten experience.

It is time for all of us to begin preparing for the 2021-2022 school year.

Attached you will find the **PRESCHOOL Tuition and Fees Contract for the 2021-2022 School Year**, complete, sign it and send it to the Admissions Office to register your child for PreK 4 for next school year. Be sure to indicate your choice of 2 days, 3 days or 5 days.

Please complete re-enrollment no later than March 30, 2021 to secure your child's spot in our Pre-K 4 year old program.

In the event you have a new Pre K, Kindergarten or other siblings to register for the upcoming school year, you must go to the school website to complete the on-line application and enrollment packet for **NEW STUDENTS**.

If you wish to change your current method of payment simply contact Smart tuition by telephone, (888) 868-8828. **The re-enrollment fee of \$75.00 will be automatically billed via Smart in March.**

For more information concerning re-enrollment, registration, and FACTS; please contact the Admissions Office at admissions@stjoeschooltr.org or call 732-349-2355 ext. 2005.

Thank you for entrusting your child to us for an academically excellent education rooted in the Gospel message of Jesus Christ.

Sincerely,
Mrs. Kinloch

St. Joseph Grade School PRESCHOOL TUITION CONTRACT

PreK 3 and PreK 4 2021-2022 Tuition Contract

Please Print:

<i>Father's Name:</i>	
<i>Mother's Name:</i>	
<i>Student Resides With:</i> <input type="checkbox"/> <i>Both Parents</i> <input type="checkbox"/> <i>Mother</i> <input type="checkbox"/> <i>Father</i> <input type="checkbox"/> <i>Other</i>	
<i>Father's Cell #:</i>	<i>Mother's Cell #:</i>
<i>Father's Home #:</i>	<i>Mother's Home #:</i>
<i>Father's Address:</i>	
<i>Mother's Address:</i>	
<i>Father's Email Address:</i>	
<i>Mother's Email Address:</i>	
<i>Name of Roman Catholic Parish Where Registered:</i>	
<i>Catholic Not Registered (Please Initial)</i>	<i>Non Catholic (Please Initial)</i>

Please complete the box below with the name or names of the students you are registering for the 2021-2022 School Year for PreK 3 and/or PreK 4 and please check the box of the program of choice.

3 Year Old Program – Check the program of choice:

Student First and Last Name

<input type="checkbox"/> <u>PreK 3 – 2 Day Program</u> Tuesday and Thursday \$3,300	<input type="checkbox"/> <u>PreK 3 – 3 Day Program</u> Monday, Wednesday, Friday \$4,300	<input type="checkbox"/> <u>PreK 3 – 5 Day Program</u> Monday through Friday \$6,300
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4 Year Old Program – Check the program of choice:

Student First and Last Name

<input type="checkbox"/> <u>PreK 4 – 2 Day Program</u> Tuesday and Thursday \$3,300	<input type="checkbox"/> <u>PreK 4 – 3 Day Program</u> Monday, Wednesday, Friday \$4,300	<input type="checkbox"/> <u>PreK 4 – 5 Day Program</u> Monday through Friday \$6,300
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Extended Care Program Fees

Before Care: (6:30-8:45 AM): \$10.00 per day per child, \$13.00 per day for 2 or more children of the same family.
After Care: (2:45-6:00 PM): \$9.00 per hour, \$13.00 per hour for 2 or more children of the same family.

A 2% Paid in Full Tuition Discount by June 1st will be extended to families as follows

5 Full Days: \$126.00	3 Full Days: \$86.00	2 Full Days: \$66.00
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Additional Fees:

PTA Membership Fee (<i>per family</i>) \$25.00	Registration Fee (<i>due at time of registration</i>) \$100
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All paid tuition and fees are non-refundable

TUITION PAYMENTS – TERMS & CONDITIONS

Smart Tuition provides tuition collection services on behalf of **St. Joseph Grade School**. If you are already registered with Smart, you are not required to fill out a Smart Agreement. If you are new to SJGS, please complete and sign the Smart Tuition Agreement. **Agreement terms, Conditions and Parent Instructions are located on the reverse side of the Smart Tuition Agreement.** Please call Mrs. Burritt, Tuition Coordinator, 732-349-0018 X 2231 or Smart Tuition, 1-888-868-8828 should you have any questions regarding your new account or wish to make changes to your existing account.

- A non-refundable Smart administrative fee of **\$50.00 (per family)** will be added to your first tuition payment.
- Monthly tuition payments received more than 3 days after the due date will incur a non-refundable late fee of \$40.
- Failed payments will incur a \$35 non-refundable failed payment fee.

Late registrants are required to submit a check along with this tuition contract for those payments missed as a result of their late registration. The billing year begins July 2021 and continues for 10 months through April 2022. Please contact the tuition office at 732-349-0018 ext. 2231 for the amount that must accompany this contract if you are registering after June 1, 2021.

<u>Tuition Withdrawal Charges:</u> • Aug \$750.00 • Sept. 20% • Oct. 30% • Nov. 40% • Dec. 50% • Jan. 100%
<u>These percentages reflect the participant's base tuition to be paid. They do not reflect the additional billable fees.</u>
<u>Full Tuition will be charged</u> if a student withdraws after January 1, 2022.

We accept full legal responsibility for the above named student and agree to pay in full on the date due all tuition and fees payable with respect to such student. **We understand that any failure to meet the foregoing obligations may result in our child not being permitted to attend classes and that until all financial obligations with respect to the student have been satisfied in full, the School will have no obligation to transfer credits, grant a diploma, or release interim or end-of-year records or transcripts.** Additionally, I/we understand that the School reserves the right to use collection agencies and other legal means to collect unpaid tuition/fees **(plus 35% collection and legal/attorney fees.)**

We understand that this enrollment agreement is for the entire school year, and agree that the School may require the withdrawal of or dismissal of any student if, in its sole discretion, it concludes that such student's attitude, influence, or behavior does not serve the best interests of the School. We further understand that a positive and constructive working relationship between the School and a student's parents (or guardian) is essential to the fulfillment of the school's mission, and agree that the School may terminate enrollment, or decline to re-enroll a student, if the School, in its sole discretion concludes that the actions or inactions of a parent (or guardian) make a positive and constructive working relationship impossible, or interferes with the School's accomplishment of its mission. We agree that in accordance with the school's tuition policy, no portion of any tuition or fees for a student be either refunded or canceled upon early withdrawal or dismissal of the student.

I/We agree to advise the tuition office of circumstances that affect my/our ability to meet my obligation under this contract.

EACH LEGALLY RESPONSIBLE PARTY MUST SIGN BELOW ACKNOWLEDGING THIS AGREEMENT.

<i>Print Name</i>	<i>Signature</i>	<i>Date</i>
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<i>Print Name</i>	<i>Signature</i>	<i>Date</i>
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